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Killyon,
Hill of Down,
Enfield,
Co. Meath.

Child Safeguarding Statement and Risk Assessment

For:	**Killyon N.S.**
At:	**Killyon, Hill of Down, Enfield, Co. Meath A83XW44**

This school is a Primary School

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Nigel Boardman

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Áine Mulchrone

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Nigel Boardman

(In schools this person is the DLP)

Relevant Person can be contacted on:

(046) 9546532	**principal@killyonns.com**

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Tom Gilroy

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

☒Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.

☒ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.

☒Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.

☒Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.

☒Develop a practice of openness with parents and encourage parental involvement in the education of their children.

☒Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.

☒Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024),* and the *Child Protection Procedures for Schools 2025.* In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

> Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of *the Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.

~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.

~ The school encourages board of management members to avail of any relevant training and complete child protection training.

~ The board of management ensures that records of all staff and board member child protection training are maintained.

> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection

concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

> Procedure for Appointing a Relevant Person (In schools this person is the DLP)

~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025,* the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Daily arrival and dismissal of pupils.	Risk of harm due to inadequate supervision of children at arrival and dismissal times	A member of staff welcomes children at arrival and dismissal times. Children are placed on buses by a member of staff.
2.	Recreation breaks for pupils	Risk of harm due to inadequate supervision of children during breaks. Risk of child being harmed in the school by a member of school personnel. Risk of harm due to bullying of child. Risk of harm to children with Special Educational Needs (SEN) who have vulnerabilities. Risk of harm to children who are inappropriately treated by another child. Risk of harm caused by a member of school personnel communicating with pupils in an inappropriate manner via a digital device or another manner. Risk of harm not being reported promptly by school personnel.	Supervision policy Supervision rota in place Reminders and procedures in place to ensure adequate supervision. Principal reminds staff regularly about adequate supervision. Bí Cineálta procedures in place since 19/06/2025 and will be reviewed annually. No digital devices used on yard unless for music or an emergency. The school has a Health and Safety policy which is reviewed annually. The school has a Critical Incident policy which was introduced on the 24/04/24. Code of Behaviour in place, last ratified on 24/04/26.
3.	Classroom teaching	Risk of harm due to inadequate supervision. Risk of harm not being recognised by school personnel.	Teachers supervise their class, if they need to leave to use the bathroom another teacher will cover. All child protection or welfare concerns are reported to the DLP, or to the DDLP in the

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			absence of the DLP, in accordance with the Child Protection Procedures for Schools 2025.
4.	One to one teaching	Risk of harm due to inadequate supervision Risk of harm to child	Glass panel in door or door open. Teachers supervise their class, if they need to leave to use the bathroom another teacher will cover. All child protection or welfare concerns are reported to the DLP, or to the DDLP in the absence of the DLP, in accordance with the Child Protection Procedures for Schools 2025.
5.	One to one Special education teaching (SET)	Risk of harm due to inadequate supervision Risk of harm to child	Glass panel or door open Teachers supervise their class, if they need to leave to use the bathroom another teacher will cover. All child protection or welfare concerns are reported to the DLP, or to the DDLP in the absence of the DLP, in accordance with the Child Protection Procedures for Schools 2025.
6.	Outdoor teaching activities	Risk of harm to child	More than one adult with class if leaving the school, for example, a walk to the Cow Park or church
7.	Remote Teaching and Learning.	Access to inappropriate content. Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an	Remote Teaching and Learning policy in place. Acceptable usage policy ratified on 16/12/24

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		uninvited person accessing the lesson link, children being le	
8.	Sporting activities	Risk of harm due to inadequate supervision of children	If children are leaving the school to play sport two adults accompany them, including at least one garda vetted adult.
9.	School outings	Risk of harm to child receiving intimate care. SNA/teacher does not report concern.	SNA/teachers encouraged to report any concerns. SNAs encouraged to work in twos to protect the child and themselves, for example an SNA and another SNA or an SNA with a teacher standing at the door or within the classroom while the child is being assisted. Special Educational Needs policy ratified on 22/06/26.
10.	Use of toilet/changing areas in schools. Care of children with special educational needs or vulnerable children, including intimate care where needed.	Risk of harm to child receiving intimate care. SNA/teacher does not report concern.	SNA/teachers encouraged to report any concerns. SNAs encouraged to work in twos to protect the child and themselves, for example an SNA and another SNA or an SNA with a teacher standing at the door or within the classroom while the child is being assisted. Special Educational Needs policy ratified on 22/06/26
/11.	Annual Sports Day or visitors to the school, to include subs, trainee teachers, Work Experience, Speech and Drama or GAA coach	Risk of harm due to inadequate supervision of children	Children always supervised by teacher. Secretary and school management prepare this and file these accordingly.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
12.	Fundraising events involving pupils.	Risk of harm due to inadequate supervision of children	Children supervised by teacher at all times
13.	Use of off-site facilities for school activities	Risk of harm due to inadequate supervision of children.	Children supervised by teacher at all times.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
14.	School transport arrangements including use of bus escorts.	Escort does not report something. Risk of harm due to inadequate supervision of children.	Escorts encouraged to report all to the school Supervised by escort until handover to SNA at the gate
15.	Management of challenging behaviour amongst pupil	Potential harm to child	Support Plans in place for each child where necessary
16.	Administration of Medicine and First Aid.	Incorrect procedure followed.	Administration of Medicine policy was ratified by the Board of Management on 9/10/2020. Places on First Aid courses to be booked for Spring 2027. Pictures of children in the school who require medicine/have a medical need. Information passed in a timely manner to HSE or medical personnel in order for them to plan accordingly. A member of staff is always present during these visits

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17.	Curricular provision in respect of SPHE, RSE and Stay Safe	Not taught	The school implements in full The Stay Safe Programme and the SPHE Curriculum. Teacher planning and records include SPHE, RSE and Stay Safe. In School leadership monitor this. Record of teaching The Stay Safe and SPHE on Cuntas Míosúil is a requirement in this school.
18.	Prevention and dealing with bulling amongst pupils	No awareness amongst pupils	Bí Cineálta policy in place. Assembly 10/10/2025 pupils informed about new antibullying procedures. Presentation given to the school by the Student Council. Bi Cineálta training for Principal and Deputy Principal took place on 15/01/25 Staff trained on Bí Cineálta on 14/03/25 – half day closure On 10/2/26 Mr. Boardman took part in a webinar run by INTO on Bí Cineálta.
19.	Training of School personnel in Child Protection matters BOM training to inform them about Child Protection Procedures. Elearning Programm	No awareness amongst staff regarding correct procedures. Risk of harm not being reported promptly by school personel.	On the 25/09/25 training in revised Child Protection procedures took place for Principal and Deputy Principal. Whole staff training on child Protection took place on 13/11/25 in Navan Education Centre. On 12/5/26 four CPSMA Child Protection videos were shared

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			with the Board of Management. On the 12/03/25 the BOM were informed of the three dates, Principal is booked on to the 29/04/26 City North Hotel training evening. On 3/6/25 staff meeting - Croke Park evening to explain the new 2025 procedures further All school personnel were provided with a copy of the school's Child Safeguarding Statement and Risk Assessment The Child Protection Procedures for Schools 2025 are made available to all school personnel and are accessible on the school website www.killyonns.com School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025 A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons. Introduction to Children First webinar run byTusla. All staff

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			give a copy of their certificate to the office which is filed in the Child Protection folder
20.	Use of external personnel, eg Online safety guest speaker, Speech and Drama or coaches.	No Garda vetting Inadequate supervision.	Ensure visitors to the school have Garda vetting and are supervised at all times
21.	Care of pupils with specific vulnerabilities	Risk of harm due to inadequate supervision of children	Ensure teacher/sub has all the details required eg Support plan, medical plan or behavioural plan.
22.	Pupils from ethnic minorities/migrants.	Risk of discrimination, bullying or exclusion	Bí Cineálta policy/ Code of Behaviour policy
23.	Members of traveller community.	Risk of discrimination, bullying or exclusion	Bí Cineálta policy and Child Friendly Bí Cineálta policy. Code of Behaviour Policy.
24.	Lesbian, gay, bisexual or transgender children.	Risk of discrimination, bullying or exclusion	Bí Cineálta policy and Child Friendly Bí Cineálta policy. Code of Behaviour Policy.
25.	Pupils of minority or religious faiths	Risk of discrimination, bullying or exclusion	Bí Cineálta policy and Child Friendly Bí Cineálta policy. Code of Behaviour Policy.
26.	Children in care	Risk of bullying, exclusion, inappropriate disclosure of personal information or additional vulnerability.	Bí Cineálta policy and Child Friendly Bí Cineálta policy. Code of Behaviour Policy.
27.	Recruitment of school personnel to include both teachers, SNAs and bus escorts.	Not following correct procedures	The school adheres to the requirements of the Garda Vetting legislation. Principal has completed the Independent Assessor interviewing preparation session with the CPSMA in the Diocese of Meath. All recruitment procedures are followed correctly in line with Department of Education Circulars. The school is a member of the Catholic

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			Primary School Association - webinars around recruitment and documents sourced from here.
28.	Secretary	Not following correct procedures	Child protection Training 2025. First Aid training
29.	Cleaner	Not following correct procedures	Garda Vetting required. Cleaning will take place outside of school hours.
30.	Visitors/contractors present in school during school hours.	Not following correct procedures	A member of staff meets the visitor and contractor.
31.	Participation by pupils in religious ceremonies.	Risk of inadequate supervision	Parents attend ceremonies with children, e.g. Confirmation Preparation Mass
32.	Use of ICT in school by pupils	Inappropriate use Inadequate supervision	Teachers set clear boundaries with the children when using specific programmes or search engines. Acceptable usage policy ratified on 16/12/24 Department of Education and Youth Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet. Assemblies. Teachers talk to children about staying safe online. Songs from Webwise
33.	Student participating in Work experience or teacher training placement	Risk of harm due to inappropriate behaviour	Sign and adhere to procedures when on Work experience or teacher training placement.

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 7/10/2026 *(most recent review date)*

Signed:*		**Date:** 7.10.26

Chairperson of the board of management

Signed:*	Nigel Boardman	**Date:** 7/10/26

Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on 22/6/2026 *(expected review date)*

** Document to be printed and signed with original signatures*

Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

This may be in the form of specifying the online location for the procedures (Department of Education and Youth website www.gov.ie/childprotectionschools and/or the school website), providing a link to the Children First National Guidance 2017 Children_First_National_Guidance_2017.pdf, and stating the number and location of hard copies of these procedures available in the school.

Copies of the 2025 Child Protection Procedures and Children First Guidance 2017 are available at the Department of Education and Youth website and the school website. The link is below.

www.gov.ie/childprotectionschools

A copy of Killyon N.S.'s 2025 Child Protection procedures and Risk Assessment are available to view at www.killyonns.com under the policy section.

In addition, there is a hard copy of this available upon request from the office. You can email school@killyonns.com and request a hard copy.
Below is a link to the Children First National Guidance 2017, Children First National Guidance 2017.pd